

Lansing, Michigan

June 20, 2000

A regular meeting of the State Administrative Board was held in the State Capitol, Senate Appropriations Room, 3rd Floor, on Tuesday, June 20, 2000, at 11:00 a.m.

Present: Brian DeBano, Director of State Government Affairs, representing
 John Engler, Governor, Chairperson
 Dan Gustafson, Chief of Staff, representing Dick Posthumus, Lt.
 Governor
 Theodore Hughes, Assistant Attorney General for Law, representing
 Jennifer M. Granholm, Attorney General
 Roberta McKennon, Director, Office of Quality Management,
 representing Mark A. Murray, State Treasurer
 A. Edwin Dore, Deputy Secretary of State, representing Candice
 Miller, Secretary of State
 Jean Shane, Executive Assistant, representing Arthur Ellis,
 Superintendent of Public Instruction

Arlene Oisten, Secretary

Absent: None

Others Present: Cathy Wilson, Governor's Office; Sherry Bond, James Burris, of the
 Department of Management and Budget; Julie Gee, Pam Lavender,
 Elaine Lew, Randy Knapp, and Heather Stinson of the Department of
 Transportation

1. CALL TO ORDER:

The meeting was called to order by Mr. DeBano. Reverend David Minor of Union Missionary Baptist Church in Lansing gave the invocation. Mr. DeBano led the Pledge of Allegiance to the Flag.

2. READING OF MINUTES OF PRECEDING MEETING AND APPROVAL THEREOF:

Mr. Dore moved that the minutes of the State Administrative Board for the regular meeting of June 6, 2000, be approved as distributed. Mr. Hughes supported the motion, and it was unanimously adopted.

3. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD:

None

4. COMMUNICATIONS:

None

5. UNFINISHED BUSINESS:

None

6. NEW BUSINESS:

Certified Retention and Disposal Schedules:

Dewitt Charter Township, Building Department, 6/1/00

Retention and Disposal Schedules:

Department of Management and Budget, Financial Operations Division,
Vendor File Security Section, 4/28/00

Department of State, Executive Office, Office of the Great Seal, 5/19/00

Mr. Hughes moved that the Certified Retention and Disposal Schedule and the Retention and Disposal Schedules be approved and adopted. The motion was supported by Ms. Shane, and unanimously approved.

7. REPORTS AND RECOMMENDATIONS OF COMMITTEES:

(Please see the following page)

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Ms. McKennon presented the Finance and Claims Committee Report covering the regular meeting held June 13, 2000. After presentation and review of the forgoing Committee Report, Ms. McKennon moved that the regular Finance and Claims Committee Report of June 13, 2000 be approved and adopted, with the withdrawal of item 12 under Section II of the regular agenda, at the request of the Department of Treasury. The motion was supported by Mr. Hughes and unanimously approved.

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Ms. McKennon presented the Building Committee Report covering the regular meeting held June 14, 2000. After presentation and review of the forgoing Committee Report, Ms. McKennon moved that the regular Building Committee Report of June 14, 2000 be approved and adopted. The motion was supported by Mr. Dore and unanimously approved.

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Mr. Dore gave the presentation of the Transportation and Natural Resources Committee Reports for the regular meeting of June 14, 2000, and the special meeting of June 20, 2000. After presentation and review of the forgoing Transportation and Natural Resource Committee Reports, Mr. Dore moved that the Transportation and Natural Resources Committee Reports covering the regular meeting held June 14, 2000 and the special meeting held June 20, 2000 be approved and adopted. The motion was supported by Mr. Hughes and unanimously approved.

7. MOTIONS AND RESOLUTIONS:

None

8. ADJOURNMENT:

Mr. Dore moved the meeting be adjourned. The motion was supported by Mr. Hughes and unanimously approved. Mr. DeBano adjourned the meeting.

SECRETARY

CHAIRPERSON